

服務收費表 – 新加坡有限公司 Price List - Singapore Limited Company

其他服務項目 Other Service Item (HK\$)

服務項目 Service Content	所需工作日 Lead Day	服務費 Service Fee	政府附加費 Gov. Fee*	
★更改或增加董事 /每名	Change of Director	1	2,000.-	---
★更改或增加股東 /每名	Change of Shareholder	1	2,000.-	厘印費 Stamp Duty
★更新公司成員資料/每名	Change of Particulars of Member	1	2,000.-	---
★增加股份分配 /每次	Return of allotment of Shares	1	2,000.-	---
★更改公司業務性質	Change of company principal activity	1	2,000.-	---
★更改公司營運地址	Change of Situation of trading address	1	2,000.-	---
更改公司名稱	Change of Company Name	10	3,000.-	---
更改公司股份面值	Alteration of authorized shares par value.	1	3,000.-	---
更改公司憲法	Alteration of Company Constitution & Filing	1	2,000.-	---
補領公司註冊證書	Application of Certificate Confirming Incorporation of Company	7	2,000.-	ACRA S\$50.-
代制作委任文件	Preparation of Trust Deed Documents	1	2,000.-	---
查冊 (資料)	Company Search (Information)	1	500.-	---
會計師鑒証本	Certified True Copy by CPA	1	500.-	---
★會議記錄 / 股東決議	Drafting of Minutes & Resolutions	1	500.-	---
鋼印	Common Seal	3	350.-	---
原子印	Company Chop	3	200.-	---
重印股票本	Reprint of Share Certificate	2	300.-/ 頁 Per Print	---
重印公司憲法	Reprint of Company Constitution	2	1,000.-/ 5 本 Booklets	---
重做全套綠盒 +	Re-make full set of Company Kit +	7	2,000.-	速遞費 Courier Fee
公司註冊除名	Deregistration of Company	180	4,500.-	---
代申報「企業所得稅申報表」	Filing of Corporate Tax Returns	1	1,800.-	---
代申報「估計應課稅入息」	Filing of Estimated Chargeable Income (ECI)	1	1,800.-	---
申請「新加坡商品及服務稅」戶口	GST Registration	1	1,800.-	---
索取「註冊公司文件」/每年度 /每次	Collect "Company Document" /per Year /per Order	---	100.-	---

★ 如經由本公司擔任公司秘書將免費提供該項服務，只需支付相關的厘印費及政府收費。

★ Services Content Marked are included in Company Secretary Services, however government fees are excluded & subject to the client's own payment.

備註
Remarks * 以上政府費用將視乎實際政府收費而調整
The above Government fee will be adjusted according to the actual charge by the Government.

+ 公司綠盒包括：印章 2 個 / 股票 / 公司憲法
Company kit including : 2 Pre-stamp Chop / Share Certificate / Company Constitution

駿業國際保留隨時調整收費、服務及相關條款及細則之權利，而毋須另行通知。
SBC International reserves the right to amend any of the prices and relevant terms without any notice when the amendment is deemed necessary.